

Code of Conduct

This Code of Conduct has been designed so that all individuals and groups are able to take full responsibility for their conduct during their stay at a PGL Centre.

We would ask all individuals and groups:

- To treat each other with respect regardless of nationality, creed, ethnic origins, gender, race, religious beliefs, age or disability.
- To keep their accommodation clean and tidy at **all** times and report any damage found to Reception.
- To always be on time for session and meal times. Failure to do so could lead to delays in the restaurant or less time on sessions.
- To always follow the directions of the PGL member of staff on each session, and never do anything to compromise their own or anyone else's safety at any time.
- Never to use any equipment or activity area unless given permission or a qualified instructor is present.
- Not to disturb any other PGL guest or member by being loud or noisy during the early hours of the morning or late at night.
- To show consideration for their environment, abide by the country code and treat all areas of the Centre with respect.
- To use litter bins provides at all times.

Accommodation

1. Types of accommodation:

When children come to PGL they relish having their own accommodation which they share with their peers. All accommodation is fully equipped with private en-suite facilities including toilet, wash basin and bath or shower.

2. How will my group be accommodated?

Groups are split into boys and girls and the entire group is accommodated in one area, with teachers and supervising adults' apartments interspersed within the group to allow good supervision to be maintained at all times. Your group will not share accommodation with members of any other party.

Pupils are issued with one key per apartment and a further set of keys for all apartments occupied by the group will be issued to the Party Leader.

3. Rooming allocations:

The exact rooming allocation is dependent on the gender split of your group, and although requests can be made for certain apartments, rooming is only confirmed three weeks prior to the start of your course.

The rooming details come directly from the Centre.

Once the rooming arrangements have been arranged for the group, additions to the party size are dependent, amongst other factors, on whether or not the altered group size fits into the range of apartments that have been allocated.

4. PGL will provide all bed linen (sheets, duvets, blankets, pillows and pillowcases) although members of each group will need to bring own towels and toiletries.

What to wear on Field Study trips

By its very nature, Field Study involves a lot of time spent working outdoors. It is a good idea to be prepared for whatever the British weather might throw at us. The staff at the Centre will take care of all safety aspects such as first aid kits etc., but here is a list of a few items which you should bring with you:

1. Clothing

Waterproof jacket and waterproof trousers
Full length trousers
Shorts
Sweatshirt/jumper
T-shirts
Warm socks
Sturdy shoes/boots
Trainers
Shorts
Swimwear
Hat
Gloves
Sunglasses
Long sleeve shirts will be required for some of the optional activities
Towel

2. Other useful items.

Pens, pencils drawing equipment and a calculator (clipboard, paper and worksheets will be provided)
Day bag (waterproofed or lined)/rucksack
Water bottle
Sun block/after sun
Camera

Please ensure that you have at least one complete change of fieldwork clothing. Old clothes are advisable for fieldwork in case you get wet or muddy. Some of the items may seem seasonal (to an extent they are), but please bring warm clothing even during the summer. The sun can be strong at any time of year and you may be exposed to it for long periods of time. In summer a light, long sleeved shirt is a good sun protector.

Other

We do not encourage children to bring expensive cameras, personal stereos, computer games etc. as these may get lost or damaged. If items of this nature are brought along, it must be the responsibility of the child to take care of their personal belongings. Children may also wish to bring some spending money with them as there is a small shop on site (limited opening hours).